



## (ESF 22) Air Operations Team Leader Responsibilities:

Reviews the EOC Common Responsibilities Checklist

### Reports to/Liaises with:

EM Director/EM manager

### Supervises:

Pilots/Flight Crew

### Activation Phase:

- Initiates position log on WEBEOC

### Operational Phase:

- Maintain an overall vision of safety during all processes.
- Maintains position log on WEBEOC
- Develops a list of local, available air assets, to include aircraft, pilots, and crew
- Maintains communication and provides strategic direction to managers of offsite facilities in support of assigned tasks
- Ensures effective deployment of all available aerial assets and resources that may be used during large-scale emergencies or disasters.
- Establish and maintain lines of communication to facilitate coordination of activities and resources with all Pickens County EOC ESFs, the South Carolina Emergency Operations Center (SEOC) and other agencies/representatives that may provide assistance during major response operations.
- Directs and coordinates all available air assets, such as, pilot, crew chiefs, load masters, fixed wing aircraft, rotary wing aircraft and other needed resources available for direct assistance in the disaster response or recovery efforts based on the incident commanders (if established) requests.
- Assists in the development of operational priorities for air operations based on the objectives from the Executive Group and the recommendations from the field experts in the area of concern.
- During a countywide disaster, the EOC Air Operations Coordinator is responsible for overall synchronization of all air operation activity from all contracted air assets used within Pickens County.
- Coordinate evacuations with the EOC to ensure evacuees are moved to an appropriate shelter and those with special needs receive appropriate transportation in the time of need.
- Determines and recommends resources required to meet
- Request Mutual Aid from (or provided to) the state through the SCEOC once all local resources have been exhausted.
- Coordinate the private damage assessment flight service, when requested by the EOC Director/Manager and ESF-7.
- Maintain a current status board of air and equipment assets available and currently being utilized for air operations

- Coordinate air operations with ESF-1.
- Coordinate and log all requests for evacuation, damage assessment and VIP flights.
- Document all air operation by utilizing the ICS Form 220 (Air Operations Summary).
  
- Coordinate availability of any/all airlift capability including:
  - o Civil Air Patrol
  - o Military Air Wing
  - o Private air agency(ies)

**Demobilization Phase:**

- Ensures any open actions are assigned to appropriate staff
- Provides all final documentation to the Documentation Unit Leader

**Unique Resources Required:**

- N/A