

**Pickens County Council
Budget Work Session Report
Tuesday, April 9, 2019
6:00 P.M.
Main Conference Room
222 McDaniel Avenue
Pickens, SC 29671**

Pickens County Council met to hold a work session to discuss the FY 2019-2020 proposed budget. Chairman Roy Costner presided with all members in attendance. The meeting was called to order at 6:05 p.m.

Council Members in Attendance:

Roy Costner, Chairman
Chris Bowers, Vice Chairman
Wes Hendricks, Vice Chairman Pro-Tem
Trey Whitehurst
Ensley Feemster
Carl Hudson

Staff in Attendance:

Gerald Wilson, County Administrator
Ken Roper, County Attorney
Meagan Bradford, Clerk to Council
Ralph Guarino, Finance Director
Rick Clark, Sheriff
Creed Hashe, Chief Deputy
Toney Chastain, Vehicle Maintenance Supervisor
Kevin McClain, Deputy Director
Scott Smith, Emergency Services Director
Tommy Webster, Building Maintenance Director
Jamie Burns, Community Relations Manager

Summary of Work Session for Proposed FY 2019-2020 Budget:

Gerald Wilson advised that Ralph Guarino would provide an overview of the budget item requests versus what is being recommended for funding this fiscal year.

Mr. Guarino discussed the below referenced presentation:

FY 2020 Proposed Budget



Duties of Administrator

SECTION 4-9-640. Preparation and submission of budget and descriptive statement.

The county administrator shall prepare the **proposed** operating and capital budgets and submit them to the council at such time as the council determines. At the time of submitting the proposed budget, the county administrator shall submit to the council a statement describing the important features of the proposed budgets including all sources of anticipated revenue of the county government and the amount of tax revenue required to meet the financial requirements of the county.

Overview

- ❖ Budget Calendar
- ❖ Total Budget for all Funds
- ❖ Financial Highlights
- ❖ General Fund
- ❖ Other Funds
- ❖ Capital
- ❖ Debt Service Fund
- ❖ Millage Rates

Budget Calendar

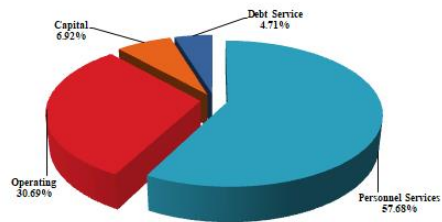
- December 18th 2018 Distribution of budget package sent to Elected and Appointed Officials, Department Heads, Agencies and Fire Districts
- January 25th 2019 Departments submit individual budget requests to Finance Department
- February 18th Finance Department submits departments' requests to Administrator
- February 18th - March 1st Administrator reviews and meets with departments to discuss budget requests
- April 1st Submission of Administrator's budgetary recommendation to County Council and First Reading of Fiscal Year 2019 - 2020 budget
- April - June County Council budget work sessions with Administrator and Staff**
- May Second Reading and Public Hearing of Budget Ordinance
- June Third Reading and adoption of Budget Ordinance
- July 1st Begin new fiscal year with implementation of adopted budget

Total Budget for all Funds

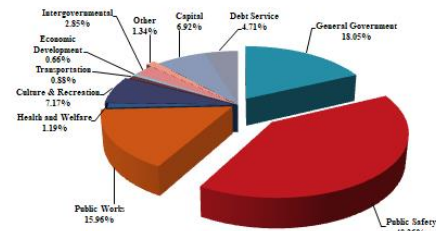
	<u>FY 2020 Budget</u>	<u>FY 2019 Budget</u>
Total	\$ 70,191,534	\$ 64,648,869
Personnel	\$ 40,484,621	\$ 38,797,142
Operating	\$ 21,540,772	\$ 19,326,336
Capital	\$ 4,858,775	\$ 2,121,073
Debt Service	\$ 3,307,366	\$ 4,404,318

Overall 8.6% Increase

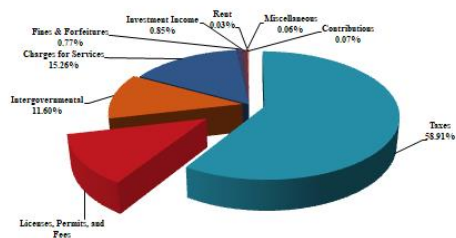
Expenditures by Type



Expenditures by Function



Revenues by Function



Financial Highlights

- ❖ Balanced budget
- ❖ No tax increase
- ❖ Tax decrease depending on your residence
- ❖ Total requests short of revenues by \$ 15,525,847
- ❖ Positions
 - 31 new positions/reclassifications requested at a cost of \$1,671,285
- ❖ Capital
 - \$14,715,815 of new capital requested; \$4,858,775 recommended
- ❖ 2% COLA adjustment for employees
- ❖ No increase for Medical, Property and Liability
- ❖ Added GPS tracking system to fleet system (110 total)

General Fund

- ❖ Funding for training is in each department's account
- ❖ Transferred P.I.O. from Administration to Public Relations
- ❖ Transferred Tourism position from Museum to Tourism Department
- ❖ Upgrade Register of Deeds software to new system
- ❖ Add 1 full time position at Animal Shelter
- ❖ Eliminate 1 part time position in Purchasing
- ❖ No funds for replacement of election batteries/software/hardware???
- ❖ Reduce contingency to \$25,000
- ❖ Requests made by the following organizations but not proposed
 - Meals on Wheels \$15,000
 - Pickens Mental Health \$20,000
 - Samaritan Health Clinic \$20,000

Other Funds

- ❖ Tri-County Technical College
 - Decrease of \$5,200
 - Fund balance will last through FY 2024
- ❖ Fixed Nuclear Fund
 - No change
- ❖ Library Fund
 - No change
- ❖ Victim Services Fund
 - No change
- ❖ 911 Fund
 - No change

Other Funds

- ❖ State Accommodation Tax Fund
 - Increased projection for revenue
- ❖ Tourism Fund
 - No funding for FY 2020 due to lack of revenue to support operations; eliminate 1 position
- ❖ Local Accommodation Fee Fund
 - New drainage system for 3rd island
 - Bathhouse 1 and 2 renovations
- ❖ Prison Fund
 - No change
- ❖ Road Maintenance Fee Fund
 - Allocation of funding to cities
- ❖ Recreation Fund
 - Actual costs for running recreation districts

Other Funds

- ❖ Pickens Alliance Fund
 - Eliminate funding for Upstate Alliance
- ❖ Fire Districts
 - Fire fee increase for Crosswell Fire capital lease/GO bond for fire truck
 - Capital lease/GO Bond (Pickens Fire equipment)
- ❖ Public Service Commission
 - No change
- ❖ Airport Fund
 - FAA grant to purchase land and building

Capital

- ❖ Requests total \$14,715,815
- ❖ Recommending \$4,858,775 for FY 2020
- ❖ Establish pay as you go funding of approximately \$1.1 million dollars
- ❖ Use remaining funds in capital reserve account of approximately \$1 million dollars

Debt Service Fund

- ❖ Decrease of .1 mil for Detention Center
- ❖ Decrease of .7 mil for Vineyards due to paying off 2004 GO Bond but adding 2019 GO Bond
- ❖ Decrease of 12 mils for Springs paying off 2008 GO Bond (building/truck)
- ❖ Decrease of .5 mil for Sewer Fund for final payment on 18-Mile Creek Sewer Project from 1999

Value of a Mil

Type	FY 2019	FY 2020	% change
General Fund/Bonds	\$ 495,534	\$ 514,432	3.8%
T.C.T.C./Library	\$ 503,862	\$ 522,891	3.8%
Sewer District	\$ 296,656	\$ 302,094	1.8%
Shady Grove FD	\$ 38,476	\$ 39,360	2.3%
Vineyards FD	\$ 16,757	\$ 16,982	1.3%
Spring FD	\$ 14,711	\$ 15,308	4.1%

Millage Rates

Fund	FY 2019	FY 2020	Difference
General Fund	55.8	55.8	-
Debt Service	3.5	3.4	(0.1)
Tri-County Tech	2.6	2.6	-
Library	6.3	6.3	-
Shady Grove Fire	15.6	15.6	-
Vineyards Fire	51.1	50.4	(0.7)
Spring Fire	53.4	41.4	(12.0)
Sewer Fund	2.0	1.5	(0.5)

Next Steps

The work session discussion included, but was not limited to the following:

- Mile Creek Cabins- Camp Rates and Fees for Campsite
- Fees and Charges for Pickens County
- Vehicle Maintenance Fees
- Building Codes
- Stormwater Fees
- Out of County Library Card Fee
- Request to add new positions at Sheriff's Office
- Capital Requests
- Sex Offender Fees
- Pickens Rural Fire Station and Fire Trucks

ADJOURN:

Hearing no further Council business, Chairman Roy Costner called for a motion to adjourn. Motion was made by Vice Chairman Chris Bowers, seconded by Councilman Wes Hendricks and carried unanimously. Pickens County Council stood adjourned at 8:41 p.m.